1 General situation

This directive reflects the situation at the date of compilation, it will be regularly adapted. Reference is made to the general provisions of the University, to be read carefully https://www.desk.usi.ch/it/disposizioni-di-protezione-covid-19

Further information at the following link on the Academy website: http://www.arc.usi.ch/it/inside/info-news
ATTENTION

COVID-19
- students and staff with symptoms of illness are requested not to go to the Academy and put themselves in self-isolation (See USI protection provisions, Students section, points 5 and 6; Collaborators section, points 3 and 4).

- students and staff tested positive for the virus must remain in quarantine, write to safety@usi.ch, stating: Name, Surname, Place of residence during the studies, Place of residence at the time of the positive test, Mobile number and attaching a certificate of the positive test carried out. The Director of the Academy will send an email justifying the absence with the instructions to continue to follow the study path even in quarantine.

COVID / GREEN PASS CERTIFICATE AND RAPID TESTS
Up to 10 October it is possible to access the rapid tests (validity duration 48h) for which the Confederation assumes the costs. Just go to one of the many pharmacies in the area: the following documents are required:
EU collaborators: European health card + work permit
EU students: European health card + permit / certificate of attendance
For all those who have a Cassa Malati (health insurance) card this document will suffice.
Link for more information
We remind you that a negative test allows you to obtain the Covid / Green Pass Certificate.

Rapid tests will be free of charge from 10 October to 30 November for all those who have received a first dose of the vaccine

Vaccination, recovery and test certificates issued by an EU or EFTA member state according to the EU regulation are recognized. Vaccination certificates are only recognized if they were issued for vaccinations with a vaccine that has been authorized in the EU by the European Medicines Agency.

For questions regarding the Covid / Green Pass Certificate (validity of foreign certificates, vaccinated with a single dose, etc.) write to safety@usi.ch

VACCINES
The vaccination campaign against COVID-19 arrive in the USI Campus (https://www.uses.ch/it/feeds/16750) During the days of Friday 24 September and Saturday 25 September, it will be possible to get vaccinated without an appointment in the dedicated workstation on the Lugano campus area. Vaccination is open to all female students and to all students enrolled at USI. The dates for Mendrisio will be announced shortly.

MASKS
The use of the mask is mandatory in all interior spaces. The obligation is lifted in all outdoor spaces.
Teachers during lessons will be able to remove it when they speak only if they can maintain a considerable distance from the first row of desks.
1. Didactics

1.1 Atelier, Diploma atelier, spaces and didactics

The pandemic situation remains serious therefore the Academy management invites you to follow the updated provisions:

**Theoretical courses:**

- Teaching takes place in the presence respecting the distances. The classrooms are sized at 2/3 of the capacity. Compulsory mask. No Covid / Green Pass Certificate is required.

- Absences in the courses provided in presence must be justified within the framework of the professorship rules.

**Design studio:**

- Covid/Green Certificate compulsory for activities in the atelier where, due to the type of work that is carried out in close contact between people, the possession of a Covid/Green Pass Certificate will be checked on a daily basis for students, collaborators, assistants and professors during the scheduled hours. The certificate can be presented in electronic form (app) or in paper form and in order to facilitate checking it will be necessary to bring along an identity document with a photo.

- Each atelier must communicate its students daily to the Atelier Coordination present / absent through a form dedicated received by email.

- It is possible to work in the atelier, the capacity of which will be reduced to 2/3, outside hours even if you do not have a Covid / Green Pass Certificate.

- Those who are not in a position to obtain a valid certificate must ask, with the relative motivation, to coord-atelier@usi.ch carry out the atelier online or at a safe distance *

  * possibility to work on the Campus at the scheduled times but not in the assigned atelier space. The criticisms take place exclusively online. It is advisable to coordinate with the teacher.

- Presence in the atelier is always mandatory, in case of absence a justification is required.

1.2 Classrooms: ex cathedra lessons and other spaces

Each course can check its own classroom within the semester calendar of courses. It is not possible to book the classrooms independently; in the case of a classroom, teachers can contact aule.me@usi.ch
2. Campus

2.1 Spaces and circulation on campus
The buildings will have free access from Monday to Friday, from 7.30 to 19.30. Access allowed with badges in the evening (19.30-7.30) during the week, on Saturdays and Sundays.

It is recommended not to stop in the circulation spaces and to avoid gatherings.

2.2 Students are requested to always use the same table. In case of travel, the student must disinfect the surface before sitting down.

2.3 Teachers must ensure that at the beginning of the lesson the students disinfect the surfaces of the tables. This is not necessary for students who were in the same classroom and seated in the same seat during the previous lesson. Disinfectant sprays and disposable paper are available at the chair. Disinfectant is available at the entrance of the classroom, as well as in various places on the various floors. For the workshops, disinfectant spray is available in the photocopy / assistant space. A cleaning and ventilation plan is prepared.

2.4 Visitors: each exterior must be announced upon reception by the person who invites him, who takes responsibility for it. The receipt requests the data to ensure traceability. It is forbidden to enter the buildings without having announced themselves.

2.5 Modeling laboratory
The number of people present in the Modeling Laboratory is 20 of which:
- Machine room: mask, max 5 people
- Lasercutter room: mask, max 1 person (see reservation system)
- Painting room: mask, max 1 person

As regards the “sala gessi” (plaster room), a maximum of 5 people are allowed, with a mask (see reservation system). Everyone is responsible for the disinfection of the tools used.

2.6 Turconi photography laboratory -1
Access to the camera obscura managed by OSA (level -1) is allowed to a maximum of 2 students at the same time.

2.7 “Aula di Legno” (Ex-Library)
Access allowed only to students attending the courses provided in this classroom. The reference professor / assistant will take care of opening / closing the access door.

2.8 Villa Argentina
Students are not allowed inside the Villa; if necessary, register at the counters along the loggia (study secretariat side). The staff works mainly remotely. Students are invited to use the virtual desk (intranet).

2.9 Library
2.10 **Study trips**
Group study trips must be communicated in advance to the Travel service. The compulsory nature of the Covid / Green Pass Certificate depends on the type of trip and the destination.

2.11 **Lunch**
Il Vignetta is open but only on the outside. The take-away meal service is always active. Additional tables are set up in the Canavée foyer, in the Turconi cafeteria area and in the student room at Vignetta.